**Kerr Village BIA Board Meeting**

**Minutes**

**Thursday October 26, 2017**

**Kerr Village BIA Office**

**B-363 Kerr Street**

**Present:**

**Doug Sams, Executive Director**

**Dr. Brett Warren, Vice Chair**

**Terry Hutchison**

**Dr. Theresa Bankey**

**Noelle Lourenco**

**Cathy Duddeck**

**Chris Stadnik**

**Steve Clayton**

**Proxy- Dean MacLean, Board Chair; Don Wilson**

**Robert Nashat, Dave Walsh,**

**Meeting called to order by Dr. Brett Warren, Vice Chair**

**Regrets:**

**Minutes:** Doug Sams

**Guests: Constable Harjeev Brar; Patricia Iannuzzi-La Dolce Vita**

**Motion** was made to adopt the Minutes from **Thursday, September 21, 2017**

**Moved by Cathy, second by** **Theresa**. **Motion passed**.

Welcomed guests **Constable Harjeev Brar; Patricia Iannuzzi-La Dolce Vita.**

Patricia wanted to express interest by the merchants on the Lakeshore to have hanging baskets and some type of lighting. It was also recognized that a similar issue exists on Speers Rd.

Dr. Warren stated that we should have some type of representation from those areas.

Cathy encouraged that all information for nominations go through her as the nominating committee. It will then be presented to the board.

There was continued discussion on the benefits of lighting in the area.

It would entail that we have Oakville Power run power for the poles so we can install GFI’s. We would need assistance from the Town (Bill McManus) to Oakville Hydro.

Cathy recommended that a plan be brought forth through the Streets Scaping committeee re: lighting plan for Lakeshore & Speers.

**Motion made by Chris** to have Streets Scaping Committee present a plan & budget for additional lighting for adjacent areas in the Kerr Village BIA. **Second by Cathy**. Motion carried

**COMMITTEE REPORTS:**

**Streets Scaping:**

There will be a 12% increase for planters and baskets next year.

**Communications**

Chris brought up the banner quality.

Discussion was made how the decision was made by the board as per the quotations.

Doug gave a report on the process of how the banners were produced to derive at how the problem with the banners occurred. We were not offered the opportunity to have a banner proof provided to us before production. Printing was allowed to occur with a graphic that did not have the best quality.

Cathy the company was not forthcoming about providing a banner proof and it was let the buyer beware.

Discussion ensued about what occurred and why the print company did not flag the poor pixilation.

Cathy suggest that we give them written notice. There is conflicting information regarding the contract and production. You count on their willingness to make it right since it affects their reputation.

Once the letter is written it will be sent to Cathy for a proof read.

Additional comments and discussion occurred.

**Development Committee**

Terry nothing really to report.

It was discussed about the vacant property that was put back on the market on the Lakeshore.

**Special Events/Sponsorship:**

Gave report on Kerrfest Budget and that we are submitting grant for Celebrate Ontario

**Nomination**

Any nomination information should be submitted to Cathy

**Strategic Plan**

Meeting needs to be set up end of Nov first of Dec. to set the plan for next year.

**Finance**

Tax appeals that have been won the last 2-3 years are coming in at one time this year.

Will be meeting with Town Finance Dept. to work through.

**Long Term Planning**

Nothing to report

**New Business**

Brett introduced Constable Brar.

Constable Brar gave a report on the break & entering around the area.

Also talked about the possibility of pop up tent overdose prevention sites coming to the area. Also discussed about the drug problems that exist today.

Chris said they are having an Medical Canabis night information at the Oakville Massage & Wellness Clinic

**ED Report:**

Events in Area: Oct 26- Medical cannabis information evening 7:30 PM OMWC; Wed Nov 1st WRRA Pumpkin Parade Westwood Park 6:30pm; Sat Nov 18th Santa Claus Parade 9:00am & Film.ca Holiday Movies; Rogers Hometown Hockey November 25-26th Downtown Oakville 6:30pm; Fri Dec 1st 23rd Annual Kerr Village Christmas Tree Lighting 5-8pm; Thursday December 7 Kerr village BIA Holiday Social 5-7pm;

Lakeshore Bridge will be open for Santa Parade

Town Council Meeting

Planning & Development Council

WRRA AGM

Meeting with Town of Oakville Horticulture Department

Visit Oakville Meeting

Chamber of Commerce Small Business Week

Meeting with Yellow Robot re: Kerrfest & Banners

Meeting with Classic Display Banners

Attended Halton Region Council Public Meeting re: Holiday Exemption for Kerr Village BIA passed

Attended Halton Region Council Committee Meeting re: Holiday Exemption for Kerr Village BIA passed

Phone Conference with the 3 Oakville BIA’s re: taste of Oakville

Picked Up Muskoka Chair

Planning of Tree Lighting

Met with Eva re: Christmas Market as well as 2 other people

John Street Parking Up date

Businesses have moved: igita Hot Yoga; Beachy Keen

Met & Visited with La Dolce Vita; Nostalgia Latin Market; Stoney;s; Elm Hill Cookies; Hustlerboard Shop, Food Basics, Shoppers, Fortinos

Gathered data re:impressions on y to y# for Kerrfest and Market

Celebrate Ontario Grant in process to meet deadline of Nov 9th

**Motion to receive reports made by Cathy, second by Chris. Motion passed.**

**Motion** **to adjourn made by Cathy, second by Chris, motion passed.** **Meeting Adjourned**

**Next Board Meeting**

**Thursday November 23, 2017 8am**